

12 August 2005

Dear Councillor

MUSEUM MANAGEMENT TASK GROUP

A meeting of the Museum Management Task Group will be held at the Council Offices, London Road, Saffron Walden, on Monday 22 August 2005 at 7.30pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
 - 2 To receive the notes of the meeting held on 23 May 2005 (attached).
 - 3 Business arising.
 - 4 Update on Museum Resource Centre Project (verbal report).
 - 5 Museum Service Forward Plan (Strategic Plan) – verbal report.
 - 6 Report of the Saffron Walden Museum Society (attached).
 - 7 Curator's report (attached).
 - 8 Any other business the Chairman considers to be urgent.
- To:- Councillors R P Chambers, J I Loughlin, **D J Morson** and V Pedder (Uttlesford Members); J Bullen, D Laing, E Planterose, A Watson and S Hollingworth (Museum Society).

Enc: Minutes
Curator's report
Society's report